

5.1.5. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases (5)

| S.No | Committee | Page No |
|------|---|---------|
| 1 | Minutes of Meetings of Anti Ragging Committee | 2 |
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| 3 | Minutes of Meetings of Students Grievance redressal committee | 23 |

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-Ragging Committee Meeting :1

Date: 8-11-2019

Agenda:

1. Collection of addresses students who are staying in the Rajam.
2. Segregation of students area wise
3. To plan the program for vigilance outside the campus.
4. To interact with students who are travelling by RTC- Buses and other transportation.
5. Any other points

Members Attended

1. Mr A.Sai Prasad (CSO)
2. Dr Bh.Arun Kumar (Physical Director)
3. Dr M.Eswara Rao (BS&H)
4. Dr K Koteswara Rao (BS&H)
5. Mr B.Nagamani Naidu (BS&H)
6. Mr M.Ram Chandra (CSE)
7. Mr J.Venkata Suman (ECE)
8. Mr GVD Mohan (MECH)
9. Dr M.Gangadhar (CHEM)
10. Dr T.Prabhakar (ECE)
11. Mr NVA Ravi Kumar (PE)
12. Mr T.Butchi Naidu (ECE)
13. Dr R.Lakshun Naidu (HOD,BS&H)

The following points were discussed and finalized

1. Addresses of students staying in the Rajam will be collected after completion of admission process
2. The student lists segregated area wise will be given to the committee members to monitor them frequently in the respective areas.
3. Identifying the additional staff members for committee in the areas where committee members are not residing for effective vigilance.
4. Meeting with students who use public transport (RTC BUS ., etc) and with students staying in Rajam.
5. A committee meeting along with parents will be conducted after completion of admission process and collection of addresses of students staying in Rajam.
6. Deploying one faculty /supporting staff in palakonda Bus stop to follow and observe out student s confidentially.
7. The faculty who are assigned with the Anti-Ragging duties at different locations are strictly instructed to do their duties punctually
8. CSO is requested to arrange security personnel in mufti at Rajam Bus Stop from 4.00 -5.30 PM.
9. The Coordinator , CSO ,Physical Director two more members in a group planned to visit some sensitive areas
10. The coordinator asked the members to discuss the seriousness of the ragging issue and counsel the students particularly 2nd year students.

Coordinator Anti Ragging Committee Outside : Dr K.Gouru Naidu

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-Ragging Committee Meeting: 2

Date: 12-05-2019

Agenda:

1. Review of the previous meeting-1
2. Faculty visiting schedule outside areas.
3. Schedule of meeting with parents of students /owners/ of houses who rented their premises to students.
4. Any other points.

Minutes of the Meeting

1. 1st B.Tech students addresses those who are staying in rajam are collected and segregated in area wise.
2. A total number of 19 faculty and staff from various departments are identified for visiting outside the college.
3. 64 students coming to college by RTC buses /other transportation are interacted with anti-ragging committee. No serious issues are identified and the committee assured to the students in case of any difficulties faced by them.
4. 19 faculty and staff are assigned the various areas of rajam and asked them to visit the areas minimum monthly twice based on the requirement/ intensity. Faculty are requested to pass on their contact numbers to house owners/ parents for any emergency requirements. Faculty have to report their visit on the following to Dr K.Gouru Naidu.
5. It is decided to conduct the in the month ending October 2019 a meeting with parents of students /owners of houses who rented their premises to students.
6. Members are suggested to make a vigil anonymously in RTC buses to observe senior and junior students interactions.
7. Parents have requested for keeping some faculty members in busy points like bus stand, Bus stops, Main gate etc, for which the coordinator has informed that it was already being followed and will be continued and strengthened further.

GMR INSTITUTE OF TECHNOLOGY-RAJAM
DEPARTMENT OF BS&H

Antiragging Committee Team-Outside the Campus

Meeting -1, Venue: 5-G-04, Timings: 4pm to 4.30pm

Date: 23.07.2018

| S.No | Name of the Staff | Contact Number | e-mail ID | Signature |
|------|------------------------------|-----------------------|--|-----------------|
| 1 | Mr.Bh.Arun Kumar (PD) | 9886163076 | arunkumar@gmr.ite-raj.com | |
| 2 | Dr.K.Gowru Naidu (BS&H) | 9441813807 | | |
| 3 | Mr.A.Sai Prasad(CSO) | 9405275794 | Sai Prasad cs@gmrit.org 8008734366 | |
| 4 | Mr.M.Rambabu (EEE) | 9985456004 | | |
| 5 | Mr.J.Venkata Suman (ECE) | 9985571930 | jami.venkatasuman@gmail.com | J.V.Suman |
| 6 | Dr. T.Prabhakar(ECE) | 9573870114 | prabhakar2@gmail.com | T.Prabhakar |
| 7 | Dr.M.Eswara Rao(BS&H) | 9440452120 | eswararao.m@gmr.ite-raj.com | |
| 8 | Dr.M.Gangadhar(CHEM) | 9866074500 | gangadhar.m@gmr.ite-raj.com | M. Gangadhar |
| 9 | Mr.N.V.A Ravi Kumar (PE) | 9912861080 | Ravi Kumar nva@gmr.ite-raj.com 9912861080 | |
| 10 | Mr.T.Butchi Naidu(ECE) | 9440035751 | butchinaidu.tanala@gmail.com | T. Butchi Naidu |
| 11 | Dr.K.Koteswara Rao (BS&H) | 8978360987 | k.koteswararao@gmr.ite-raj.com | |
| 12 | Mr.B.Nagamani Naidu (BS&H) | 7396023867 | | |
| 13 | Mr.A.Rakesh Naidu(IT) | 7382109837 | | |
| 14 | Mr.G.Vamsi Durga Mohan(Mech) | 9490489150 | | |
| 15 | Mr.K.S.B.Prasad(Civil) | 9959905802 | | |
| 16 | Dr.K.Koteswara Rao | 8978360987 | k.koteswararao@gmr.ite-raj.com | |

ANTI-RAGGING COMMITTEE OUTSIDE CAMPUS MEETING

Date: 23-07-18

A committee meeting is held on 23-07-18 at 5-G-04, with staff members who involved in the anti-ragging committee outside campus to discuss and plan the programme for taking the measures to avoid ragging.

Members attended

1. Dr. Bh. Arun Kumar (Physical Director)
2. Mr. A. Sai Prasad (CSO)
3. Mr. M. Eswara Rao, (BS&H)
4. Mr. B. Nagamani Naidu (BS&H)
5. Mr. J. Venkata Suman (ECE)
6. Mr. T. Butchi Naidu (ECE)
7. Dr. M. Gangadhar (CHEM)
8. Dr. T. Prabhakar (ECE)
9. Mr. N.V.A. Ravi Kumar (PE)
10. Dr. R. Lakshun Naidu (HOD, BS&H)
11. Dr. K. Gouru Naidu

The following points were discussed and finalized

1. Addresses of students staying in the Rajam will be collected after completion of admission process
2. The student lists segregated area wise will be given to the committee members to monitor them frequently in their respective areas
3. Identifying the additional staff members for committee in the areas where committee members are not residing for effective vigilance
4. Meeting with students who use public transport (RTC Bus, etc) and with students staying in Rajam
5. A committee meeting along with parents will be conducted after completion of admission process and collection of addresses of students staying in Rajam
6. Deploying one faculty/supporting staff in Palakonda Bus Stop to follow and observe our students confidentially
7. CSO is requested to arrange security personnel in mufti at Rajam Bus stop from 4.00 – 5.30PM
8. The coordinator, Physical director, CSO and two more members in a group planned to visit some sensitive areas on 26-07-18 evening
9. The coordinator asked the members to discuss the seriousness of the ragging issue and counsel the students particularly 2nd year students
10. HOD BS&H requested the members to take the issue very serious

ANTI-RAGGING COMMITTEE OUTSIDE CAMPUS MEETING

Date: 25-08-18

Agenda:

1. To explain the anti-raging measures adopting so far.
2. Inviting the suggestions from the parents/owners

Members attended:

1. Parents/ owners 07
2. Anti-raging committee members from college 15

- 3.
1. The coordinator explained the various anti-raging measures adopted in GMRIT. The parents were asked to give suggestions and any information regarding ragging that has come to their notice outside the campus.
2. At the outset the parents have expressed their satisfaction in controlling the ragging/measures taken by the college in this regard. However, they have given some ideas to effectively curb ragging outside campus.
3. Arranging of anti-ragging banners (indicating the law related to Ragging and the punishments that could be incurred by students involved in ragging) at high student populated areas in Rajam town.
4. Parents have requested for keeping some faculty members in busy points like Bus stand, Bus stops, Main gate etc. for which the coordinator has informed that it was already being followed and will be continued and strengthened further.
5. One parent has suggested in addressing the ragging issue by striking the root cause of it by bring some experts in psychology/behavioral science to counsel the student & parent community by bringing local eminent people. The co-ordinator has informed that the college is bringing eminent people like Gampa Nageswara rao, B. V. Pattabhiram for motivating & counseling students in these aspects. The possibility of conducting similar sessions by bringing renowned local persons to address students and parents will be worked out.
6. The advertisement regarding anti ragging can be given in local TV channels/ social media to alert parent/student community and be well informed of the issue.
7. A parent has asked about the action taken on those students who were involved in ragging till now. The coordinator has answered that, depending on the severity of the case, the students involved in ragging were cautioned, suspended or even terminated by giving TC.
8. Undertaking....
9. A parent has informed that his daughter was asked to buy some chocolates by seniors and as a parent he has asked his daughter to buy and give the chocolates to seniors. However, this issue has not come to the notice of anti-ragging committee. Anyway, the coordinator has suggested not to encourage such things because not all students are in a position to buy the items.
10. One parent has advised not to take every small thing, like asking name or the home town etc as ragging and parents also have a role to play in guiding their wards how to behave with their seniors/juniors in or outside the campus.

11. Parents have suggested to make available any local conveyance for students from college side (on payment basis) as the autos in which they are coming are sometimes over loaded/crowded making it inconvenient especially for girl students. The coordinator has expressed that the timings of students leaving the college will not be the same so it would be difficult for arranging a common transport for all instead the students in small groups coming from a common area can coordinate and plan for a common transport.
12. Parents have suggested discouraging the students coming in triples on bikes. Mr. Sai Prasad Rao, CSO has informed the parents that inside the campus the students and even faculty are not allowed to ride in triples, but controlling it outside the campus is beyond our hands.

Members present and minutes of the meeting:

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti Ragging Committee meeting

| S NO | NAME | DESIGNATION | MOBILE NOS | Signature |
|------|-----------------------------|----------------------------|--------------------------|-----------|
| 1 | Mr Bh Anur Kumar (PD) | Physical Director | 9388183076 | |
| 2 | Dr K Gowri Naidu (BSM) | Professor | 9441513807 | |
| 3 | Mr A Sai Prasad(CSD) | Chief Security Officer | 9440134630 | |
| 4 | Mr T L S V Ajya Rao(EE) | Assistant Professor | 9090905358 9090905358 | |
| 5 | Mr D. Laxman Rao (ECE) | Associate Professor | 9082176070 | |
| 6 | Mr H Ramababu (ECE) | Assistant Professor | 9055955004 | |
| 7 | Mr N Srihar (IT) | Associate Professor | 9948014050 | |
| 8 | Mr J Venkata Sunan (ECE) | Associate Professor | 9955511000 | |
| 9 | Mr A Appa Rao (ECE) | Associate Professor | 9140630040 | |
| 10 | Mr G R S R Naidu (ECE) | Senior Assistant Professor | 8755181613 8755181613 | |
| 11 | Mr T Subba Naidu(ECE) | Foreman | 8440330701 | |
| 12 | Mr G Suresh(ECE) | Assistant Professor | 9895217385 | |
| 13 | Mr M Venkateswara Rao(EE) | Associate Professor | 9440114211 | |
| 14 | Dr K V S Prasad(BM) | Assistant Professor | 9866832777 | |
| 15 | Mr Ravish Naidu(IT) | Senior Technician | 7382105837 | |
| 16 | Mr R Umamaheswara Rao(Mech) | Assistant Professor | 9103300675 | |
| 17 | Mr N Govind(Library) | | 9900395157 | |

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-Ragging Committee Meeting :1

Date: 24-08-2017

Agenda:

1. Collection of addresses students who are staying in the Rajam.
2. Segregation of students area wise
3. To plan the program for vigilance outside the campus.
4. To interact with students who are travelling by RTC- Buses and other transportation.
5. Any other points

Members Attended

1. Mr A.Sai Prasad (CSO)
2. Dr Bh.Arun Kumar (Physical Director)
3. Mr D.Tirumala Rao(ECE)
4. Mr A.Appa Rao (EEE)
5. MrM.Rambabu (EEE)
6. Dr M.Eswara Rao (BS&H)
7. Mr Ch.Gopala Rao (BS&H)
8. Dr K Koteswara Rao(BS&H)
9. Mr B.Nagamani Naidu (BS&H)
10. Mr M.Ram Chandra (CSE)
11. Mr J.Venkata Suman (ECE)
12. Mr GVD Mohan (MECH)
13. Dr M.Ganga Dhar (CHEM)
14. Mr NVA Ravi Kumar (PE)
15. Mr T.Butchi Naidu (ECE)
16. Mr A.Rakesh Naidu (Technician)
17. Dr D Krishna Rao (HOD,BS&H)

The following points were discussed and finalized

1. Addresses of students staying in the Rajam will be collected after completion of admission process
2. The student lists segregated area wise will be given to the committee members to monitor them frequently in the respective areas.
3. Identifying the additional staff members for committee in the areas where committee members are not residing for effective vigilance.
4. Meeting with students who use public transport (RTC BUS ., etc) and with students staying in Rajam.
5. A committee meeting along with parents will be conducted after completion of admission process and collection of addresses of students staying in Rajam.
6. Deploying one faculty /supporting staff in palakonda Bus stop to follow and observe out student s confidentially.
7. The faculty who are assigned with the Anti-Ragging duties at different locations are strictly instructed to do their duties punctually.
8. CSO is requested to arrange security personnel in mufti at Rajam Bus Stop from 4.00 -5.30 PM.
9. The Coordinator , CSO ,Physical Director two more members in a group planned to visit some sensitive areas
10. The coordinator asked the members to discuss the seriousness of the ragging issue and counsel the students particularly 2nd year students.

Coordinator Anti Ragging Committee Outside : Dr K.Gouru Naidu

Anti-Ragging Committee Meeting: 2

Date:28-09-2017

Agenda:

1. Review of the previous meeting-1
2. Faculty visiting schedule outside areas.
3. Schedule of meeting with parents of students /owners/ of houses who rented their premises to students.
4. Any other points.

Minutes of the Meeting

1. 1st B.Tech students addresses those who are staying in rajam are collected and segregated in area wise.
2. A total number of 19 faculty and staff from various departments are identified for visiting outside the college.
3. 64 students coming to college by RTC buses /other transportation are interacted with anti-ragging committee. No serious issues are identified and the committee assured to the students in case of any difficulties faced by them.
4. 21 faculty and staff are assigned the various areas of rajam and asked them to visit the areas minimum monthly twice based on the requirement/ intensity. Faculty are requested to pass on their contact numbers to house owners/ parents for any emergency requirements. Faculty have to report their visit on the following to Dr K.Gouru Naidu.
5. It is decided to conduct the in the month ending October 2019 a meeting with parents of students /owners of houses who rented their premises to students.
6. Members are suggested to make a vigil anonymously in RTC buses to observe senior and junior students interactions.
7. Parents have requested for keeping some faculty members in busy points like bus stand, Bus stops, Main gate etc, for which the coordinator has informed that it was already being followed and will be continued and strengthened further.

GMR INSTITUTE OF TECHNOLOGY-RAJAM
A.Y:2016-2017

Date:09.08.2016

Anti Ragging Committee Outside Campus

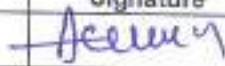


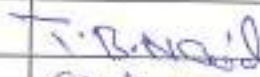
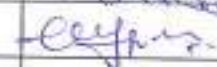
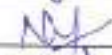
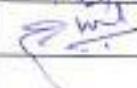


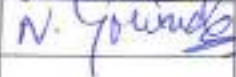
| S.NO. | NAME | DESIGNATION | Signature |
|-------|------------------------------|------------------------|---------------------------------|
| 1 | Mr.Bh.Arun Kumar (PD) | Physical Director | <i>[Signature]</i> - 9866163076 |
| 2 | Dr.K.Gowru Naidu (BS&H) | Professor | |
| 3 | Mr.A.Sai Prasad(CSO) | Chief Security Officer | <i>[Signature]</i> - 9493275774 |
| 4 | Mr.A.Ganapathi Rao(BS&H) | Assistant Professor | <i>[Signature]</i> - 9948797787 |
| 5 | Mr.D.Tirumala Rao (ECE) | Associate Professor | |
| 6 | Mr.M.Rambabu (EEE) | Assistant Professor | <i>[Signature]</i> - 9985456004 |
| 7 | Mr.J.Venkata Suman (ECE) | Assistant Professor | <i>[Signature]</i> - 9985571730 |
| 8 | Mr.A.Appa Rao (EEE) | Associate Professor | |
| 9 | Dr.M.Gangadhar(CHEM) | Assistant Professor | <i>[Signature]</i> - 9866044500 |
| 10 | Mr.T.Butchi Naidu(ECE) | Foreman | <i>[Signature]</i> - 9940035751 |
| 11 | Mr.Ch.Gopala Rao (BS&H) | Assistant Professor | <i>[Signature]</i> - 9492542912 |
| 12 | Mr.B.Nagamani Naidu (BS&H) | Assistant Professor | |
| 13 | Mr.B.Suresh(MECH) | Assistant Professor | <i>[Signature]</i> - 8688239140 |
| 14 | Mr.A.Rakesh Naidu(IT) | Senior Technician | |
| 15 | Mr.G.Vamsi Durga Mohan(Mech) | Assistant Professor | <i>[Signature]</i> - 9490489150 |
| 16 | Mr.K.S.B.Prasad(Civil) | Assistant Professor | |
| 17 | Mr.N.Govind(Library) | Technical Assistant | <i>[Signature]</i> - 990839552 |

18 *[Signature]* - 9441210732

[Signature]

GMR INSTITUTE OF TECHNOLOGY-RAJAM
A.Y:2016-2017
Anti Ragging Committee Outside Campus

Date: 15.09.2016

| S.NO. | NAME | DESIGNATION | Signature |
|-------|------------------------------|------------------------|---|
| 1 | Mr.Bh.Arun Kumar (PD) | Physical Director |  |
| 2 | Dr.K.Gowru Naidu (BS&H) | Professor | |
| 3 | Mr.A.Sai Prasad(CSO) | Chief Security Officer | |
| 4 | Mr.A.Ganapathi Rao(BS&H) | Assistant Professor |  |
| 5 | Mr.D.Tirumala Rao (ECE) | Associate Professor | |
| 6 | Mr.M.Rambabu (EEE) | Assistant Professor |  |
| 7 | Mr.J.Venkata Suman (ECE) | Assistant Professor | |
| 8 | Mr.A.Appa Rao (EEE) | Associate Professor | |
| 9 | Dr.M.Gangadhar(CHEM) | Assistant Professor | |
| 10 | Mr.T.Butchi Naidu(ECE) | Foreman |  |
| 11 | Mr.Ch.Gopala Rao (BS&H) | Assistant Professor |  |
| 12 | Mr.B.Nagamani Naidu (BS&H) | Assistant Professor |  |
| 13 | Mr.B.Suresh(MECH) | Assistant Professor |  |
| 14 | Mr.A.Rakesh Naidu(IT) | Senior Technician | |
| 15 | Mr.G.Vamsi Durga Mohan(Mech) | Assistant Professor |  |
| 16 | Mr.K.S.B.Prasad(Civil) | Assistant Professor |  |
| 17 | Mr.N.Govind(Library) | Technical Assistant |  |
| 18 | Dr.D.Krishna Rao | HOD-BS&H | |

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-Ragging Committee Meeting :1

Date: 11-08-2016

Agenda:

1. Collection of addresses students who are staying in the Rajam.
2. Segregation of students area wise
3. To plan the program for vigilance outside the campus.
4. To interact with students who are travelling by RTC- Buses and other transportation.
5. Any other points

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2. Dr.K.Gowru Naidu (BS&H)
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14. Mr.Rakesh Naidu(IT)
15. Mr.G.Vamsi Durga Mohan(Mech)
16. Mr.N.Govind(Library)
17. Mr.K.S.B.Prasad(civil)

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10. The Coordinator , CSO ,Physical Director two more members in a group planned to visit some sensitive areas
11. The coordinator asked the members to discuss the seriousness of the ragging issue and counsel the students particularly 2nd year students.

Coordinator Anti Ragging Committee Outside : Dr K.Gouru Naidu

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-Ragging Committee Meeting: 2

Date 17-09-2016

Agenda:

1. Review of the previous meeting-1
2. Faculty visiting schedule outside areas.
3. Schedule of meeting with parents of students /owners/ of houses who rented their premises to students.
4. Any other points.

Minutes of the Meeting

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7. Parents have requested for keeping some faculty members in busy points like bus stand, Bus stops, Main gate etc, for which the coordinator has informed that it was already being followed and will be continued and strengthened further.

GMR INSTITUTE OF TECHNOLOGY – RAJAM

An Autonomous Institute Affiliated to JNTUK, Kakinada
DEPARTMENT OF BASIC SCIENCES & HUMANITIES

Anti - Ragging Committee for outside campus

Date: 24.07.2015

| S.NO | Name of the faculty | Department | Signature |
|------|---------------------|---------------|--------------------|
| 1 | DR K V S PRAASAD | EEE | Jayaram |
| 2 | Mr. A. Sai Praveesh | EEE | Munish |
| 3 | T. D. Narasimha | ECE | T. D. Narasimha |
| 4 | G. V. D. Mohan | MECH | Gandhi |
| 5 | Dr. M. GANGADHAR | Chemical Engg | M. Gangadhar |
| 6 | G. SURESH | ECE | Gandhi |
| 7 | A. Rakesh Naidu | IT | A. Rakesh |
| 8 | K. Nataraj Rao | BS&H | Nataraj |
| 9 | D. R. S. N. S. Rao | BS&H | D. R. S. N. S. Rao |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

GMR INSTITUTE OF TECHNOLOGY – RAJAM

An Autonomous Institute Affiliated to JNTUK, Kakinada
DEPARTMENT OF BASIC SCIENCES & HUMANITIES

Anti – Ragging Committee for outside campus

Date: 24.09.2015

| S.NO | Name of the faculty | Department | Signature |
|------|---------------------|----------------|------------------|
| 1 | Dr K. Koteswara Rao | BSEH | |
| 2 | Dr M. Gargachar | Chemical Engg. | M. Gargachar |
| 3 | M. Rambabu | EEE Dept | |
| 4 | G. SURESH | ECE Dept | |
| 5 | J. Venkata sreen | ECE Dept | J.V. sreen |
| 6 | T. B. Sathishwar | ECG Dep | T. B. Sathishwar |
| 7 | A. Sripadarao | Security | |
| 8 | A. Apparao | P.E. | |
| 9 | (1) KRISHNA RAO | BSEH | |
| 10 | DR K V S PRASAD | EEE | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-ragging committee-Meeting: 1

Date 24.07.2015

Agenda:

1. Collection of addresses students who are staying in the Rajam.
2. Segregation of students area wise.
3. To plan the program for vigilance outside the campus.
4. To interact with students who are travelling by RTC-Buses and other transportation.
5. Any other points..

Members present:

| S.No | Name of faculty | Dept. |
|------|----------------------|----------|
| 1 | Dr.K.V.S.Prasad | EEE |
| 2 | Mr.K.S.B.Prasad | CIVIL |
| 3 | Dr.M.Gangadhar | Chemical |
| 4 | Dr.K.Koteswararao | BS&H |
| 5 | Mr.G.V.D.Mohan | MECH |
| 6 | Mr.B.V.Suresh | MECH |
| 7 | Dr.V.Sreerama Murthy | CSE |
| 8 | Mr.J.Venkata Suman | ECE |
| 9 | Mr.T.Butchinnaidu | ECE |
| 10 | Mr.A.Saiprasada Rao | CSO |
| 11 | Mr.G.Suresh | ECE |
| 12 | Mr.Rambabu | EEE |

Minutes of the Meeting:

1. It is decided to collect the students addresses who are residing in rajam. The BS&H office is requested to produce the data by 31.07.2015.
2. Dr.K.Gourunaidu is requested to segregate the data and identify the student pockets in various parts of rajam.
3. Faculty staying outside the rajam are to be identified and list of faculty from various departments are to be submitted in the next anti-ragging meeting scheduled on 24.08.2015.
4. It is decided to interact with students who are coming in RTC and Other transportation services to know any difficulties /issues in reaching the college in the month of August 2015.
5. Members are requested to visit the premises of their respective areas to observe the movement of students.

Coordinator_Anti-ragging committee Outside: Dr.K.Gourunaidu

GMR INSTITUTE OF TECHNOLOGY-RAJAM

Anti-ragging committee-Meeting: 2

Date 24.08.2015

Agenda:

1. Review of the previous meeting-1.
2. Faculty visiting schedule outside areas.
3. Schedule of meeting with parents of students/owners of houses who rented their premises to students.
4. Any other points.

Minutes of the Meeting:

1. a) 1st B.Tech Students addresses those who are staying in rajam are collected and segregated in area wise.
b) A total number of 20 faculty and staff from various departments are identified for visiting outside the college.
c) 40 students coming to college by RTC buses / other transportation are interacted with anti-ragging committee. No serious issues are identified and the committee assured to the students in case of any difficulties faced by them.
2. 20 faculty and staff are assigned the various areas of rajam and asked them to visit the areas minimum monthly twice based on the requirement / intensity. Faculty are requested to pass on their contact numbers to house owners / parents for any emergency requirements. Faculty have to report their visits on the following to Dr.K.Gourunaidu.
3. It is decided to conduct in the 2nd week of September 2015 a meeting with parents of students/owners of houses who rented their premises to students.
4. Members are suggested to make a vigil anonymously in RTC buses to observe senior and junior students interactions.

Coordinator_Anti-ragging committee Outside: Dr.K.Gourunaidu

MoM of Grievance and redressal cell committee conducted on 12-7-2019


Venue: Gallery Hall, BLOCK-I

Time: 11 AM to 12PM

The following points were discussed in the meeting:

1. It was suggested to avoid conducting of viva voce of chemistry lab in private chambers.
2. Hostel girls requested to extend the library timings after 8PM.
3. Students suggested to depute one, one student from each year from all branches as the grievance committee members.
4. CSE girls informed that Lab Programmer Prashant is touching un-necessarily inside and outside the lab.
5. Some girls informed that in First year second semester Mr. Praveen, Programing lab programmer has misbehaved with girls during C Lab.
6. Girls requested that Physics dark room experiments should be conducted by female faculty.
7. Students requested to arrange sanitary napkins vending machines near the girl's toilets in all blocks.
8. Students complained that some outsiders are taking photographs of the girls while they are walking towards bus stop from ECE Gate and they requested to arrange some security on that way in the evening.

The list of attendees is enclosed.


Meeting organized by
Dr. P. Kanchanamala
Member- Grievance Cell and Redressal committee
Associate Professor
Department of IT
GMRIT

Awareness Programme on Women Safety and Security on Campus

ue: Gallery Hall, Block-1

At 11.00 AM

Dt: 12.07.2019

Students Present

| Name of the Student | JNTU No. | Branch & Year | Signature |
|--|-------------|-------------------------------|------------------|
| M. Manasa | 17341A1233 | IT / 3 rd year | M. Manasa |
| L.A.V G Kalyani | 17341A1227 | IT / 3 rd year | G. Kalyani |
| P. Deepika | 17341A0281 | EEE / 3 rd year | P. Deepika |
| G. Bhargavi | 17341A0244 | EEE / 3 rd year | G. Bhargavi |
| K. Mahima chowdary | 17341A0256 | EEE / 3 rd year | K. Mahima |
| K. Vasavi | 17341A0492 | ECE / 2 nd yr | Vasavi. K |
| B. Likhitha | 17341A0209 | EEE / 3 rd year | Likhitha |
| N. Tanuja | 18341A0249 | EEE / 2 nd year | N. Tanuja |
| K. Susmitha | 18345A0419 | ECE / 3 rd year | K. Susmitha |
| K. Likhitha | 17341A0485 | ECE / 3 rd year | K. Likhitha |
| L. Sahithi Priya | 17341A0499 | ECE / 3 rd year | L. Sahithi Priya |
| P. Padma Sai | 17341A0HCF | ECE / III rd year | P. Padma Sai |
| R. Gowmika | 18341A0180 | Civil / II nd year | R. Gowmika |
| Y. Divya | 18341A01A2 | Civil / II nd year | Y. Divya |
| A. Bhavani | 18341A1204 | IT / III rd year | A. Bhavani |
| A. Lalitha | 18341A1202 | IT / II nd year | A. Lalitha |
| D. Jaya Deepika | 18341A0119 | CE / II nd year | D. Jaya Deepika |
| K. Sai Soumya | 1EC19005 | CE / II nd year | K. Sai Soumya |
| P. Keshava | 18341A0812 | CHEM / II nd Yr | P. Keshava |
| K. Tejaswini | 18341A0810 | CHEM / II nd Yr | K. Tejaswini |
| P. Harini ^{Phani Lakshmi} _{Pranitha} | 18341A0815 | CHEM / II nd Yr | P. Harini |
| P. Akhila | 18341A1235 | IT / II nd yr | Akhila |
| D. Srichidri | 18341A1242 | IT / III rd year | D. Srichidri |
| A. Liliti Kumari | 18341A0402 | ECE / II nd year | A. Liliti Kumari |
| A. Tyothana | 18341A0412 | ECE / II nd yr. | A. Tyothana |
| B. Bhargavi | 18341A0416 | ECE / II nd yr. | B. Bhargavi |
| Y. Sravani | 18341A0465 | ECE / II nd yr | Y. Sravani |
| Pallavi | 18341A01229 | IT / II nd yr | Pallavi |
| Y. Monika | 18341A0463 | ECE / II nd yr | Y. Monika |
| S. Sowjanya | 18341A0466 | ECE / II nd yr | S. Sowjanya |

Students Present

| S.No | Name of the Student | JNTU No. | Branch & Year | Signature |
|------|-----------------------|------------|----------------|-----------------------|
| 31 | G. SASIKALA | 18341A0347 | mechanical 2nd | G. Sasikala |
| 32 | K. Sirekha | 18341A0363 | mechanical 2nd | K. Sirekha |
| 33 | P. sushmitha | 18341A0395 | Mechanical 2nd | P. sushmitha |
| 34 | B.V. Meghana | 18341A0308 | Mechanical 2nd | B.V. Meghana |
| 35 | C.h. Bindu Madhuri | 18341A0326 | Mechanical 2nd | Bindhu |
| 36 | N. Pawani | 17341A0589 | CSE 3rd | N. Pawani |
| 37 | M.L. Sowmya | 17341A05A4 | CSE 3rd | M. Sowmya |
| 38 | Mounika Akyam | 18341A0388 | Mech (2nd) | Mounika |
| 39 | Mounika Madhala | 18341A0378 | MECH (2nd) | Mounika |
| 40 | B. Sahithi | 18341A03B1 | MECH (2nd) | Sahithi |
| 41 | N. Pauleena Josephine | 17341A0815 | chemical (3rd) | N. Pauleena Josephine |
| 42 | P. Ratna Kumari | 17341A05C9 | CSE (3rd) | P. Ratna Kumari |
| 43 | V. Swathi Kiran | 17341A05H6 | CSE (3rd) | V. Swathi Kiran |
| 44 | P. Kranthi Kumari | 18341A05B3 | CSE (2nd) | P. Kranthi Kumari |
| 45 | N. Hema madhuri | 18341A0590 | CSE (2nd) | N. Hema |
| 46 | M. Prathyusha | 17341A3411 | PE (3rd) | M. Prathyusha |
| 47 | N. Navya | 17341A3412 | PE (3rd) | N. Navya |
| 48 | S. Likhita | 17341A0196 | CE (3rd) | S. Likhita |
| 49 | R. Sai Soujanya | 17341A0192 | CE (3rd) | R. Sai Soujanya |
| 50 | L. Mythili | 17341A0152 | CE (3rd) | L. Mythili |
| 51 | K. Prathibha Reddy | 17341A0148 | CE (3rd) | K. Prathibha Reddy |
| 52 | V. Divyashri | 18341A05G3 | CSE (2nd) | V. Divyashri |
| 53 | V. Tyothsna | 18341A0277 | EEE (2nd) | V. Tyothsna |
| 54 | V. Jasmine | 18341A05G8 | CSE (2nd) | V. Jasmine |
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Meeting on SAFETY & SECURITY OF STUDENTS & STAFF MEMBERS

The meeting on the issue of Safety and Security of Students and Staff members was conducted on 16th October 2017 for all the Head of the Institutions and Schools on 16th October, 2017 at 4.00 pm in the Conference Hall, Block 1, GMRIT Campus.

The meeting was attended by the following members:

1. Dr. CLVRSV Prasad – Principal GMRIT
2. Dr. Raja Murugadoss – Vice Principal GMRIT
3. Dr. Venkatappala Naidu – Principal SGCSRC Degree College
4. Mr. GRK Prasad – Principal SML DAV School Palakonda
5. Mr. Uma Maheswara Rao – Principal GMR DAV School Rajam
6. Mr. Dheeraj Singh – Senior Admin. Officer
7. Mr. Soumya Kanta Mishra – AGM- HR
8. Mr. Sai Prasad- CSO

Agenda Points Discussed:

1. An Audit Committee was constituted to follow up the implementation of the various action points recommended during the meetings. The audit committee will consist of the following members thus representing all institutions.
 - a. HR – Mr. V. Satish
 - b. Admin – Mr. B. Chandra Sekhar, Mr. Sai Prasad (CSO)
 - c. IT Helpdesk – Mr. V. Durgaiiah
 - d. GMRIT – Dr. P. Kanchanamala
 - e. SGCSRC – Dr. G. Rambabu
 - f. GMRVDAV – Mrs. M. Madhuri
 - g. SMLDAV – Mr. V. Durga Rao
2. The Cross Institutional Committee must visit all the Institutions and do the audit for different institution with regard to the functioning of the various measures for the Safety and Security of Students and Staff. The team must conduct the audit every second week of the month. Mr. Satish to be the member secretary for the committee.
3. For all the Institutions Grey/Critical areas must be identified which are still not covered under CCTV surveillance. Critical areas must be identified and requirement of CCTVs should be ascertained. The audit team must submit the need of additional cameras in various institutions alongwith the financial implications in coordination with the GMRIT Server room.
4. Respective institutions should submit their requirement of CCTV cameras to the audit committee along with justification. The committee should check the feasibility and rationality.
5. The IT team must submit the CCTV working report on a weekly basis. They should also plan for keeping 5% CCTV cameras on stock for immediate replacement in case of break down.
6. Installing CCTV in buses should be worked out by IT server room. Feasibility of central monitoring and communication system should be also worked out. Report to be submitted with financials by 15th Nov.17
7. Communication must be sent to parents regarding the change in the safety and security policy as per the CBSE and UGC/AICTE. The policy must be published on respective institute's website.

8. Institutions to compare the gaps between the existing practices and the policy defined by UGC/AICTE/CBSE. An action plan to be made to compensate the gaps by the end of Nov 17.
9. The proposal of police verification for the auto rickshaw drivers who are bringing students to the school was kept on hold. But the parents must be communicated to take security precautions by keeping mobile numbers of the auto rickshaw drivers.
10. Decided to have separate toilet for drivers, attenders, housekeeping staff, NMRs etc. outside the school buildings and budget proposals need to be prepared by the end of Nov 17.

Signature
16/10/17

Minutes of Meeting of Security Oversight Committee (SOC): on 27th Nov 2017

The meeting on the issue of Safety and Security of Students and Staff members was conducted on 27th November 2017 for all the Head of the Institutions and Schools at 4.00 pm in the Conference Hall, Block 1, GMRIT Campus.

The meeting was attended by the following members:

1. Dr. CLVRSV Prasad – Principal GMRIT
2. Dr. Raja Murugadoss – Vice Principal GMRIT
3. Dr. Venkatappala Naidu – Principal SGCSRC Degree College
4. Mr. GRK Prasad – Principal SML DAV School Palakonda
5. Mr. Uma Maheswara Rao – Principal GMR DAV School Rajam
6. Mr. Dheeraj Singh – Senior Admin. Officer
7. Mr. Soumya Kanta Mishra – AGM- HR
8. Mr. Sai Prasad- CSO

Agenda Points Discussed:

The members reviewed the audit report and made the following suggestion to the respective HODs to ensure all the lapses that are observed are fulfilled by the next audit that will be scheduled in 1st week of Feb. 2018.

- a. For campus surveillance the committee recommended the following additional camera to be installed.
 1. SMLDAV – 3 CCTVs.
 2. GMRVDAV – 4 CCTVs.
 3. SGCSRC – 8 CCTVs (including B.Ed)
 4. GMRIT – 37 CCTVs (in addition to class room)
- b. All institution heads are suggested to take necessary approvals for their respective institutions and then submit it to Central Procurement for processing.
- c. All procurements within Rs.50000/- to be processed by taking in this year budget. The rest to be planned in upcoming AOP.
- d. Installation of CCTV cameras & GPS units in all the buses to be done on priority and see that they are installed by the next Audit. And install the unite in Kothuru route bus of SMLDAV immediately.
- e. There will be only committee i.e Safety and Security Committee at the institution level (Vigilance Committee to be merged) to oversee all the issues and other functional teams working on daily and weekly basis should submit the report to the safety and security committee.
- f. Weekly CCTV status report submitted by the IT support team shall be reviewed by Safety and security committee on a monthly basis.
- g. SMLDAV- Increase the height of first floor parapet walls for better security. More washrooms for girl students to be planned in next AOP. Unused areas in the backside of the school to be fenced immediately.
- h. GMRVDAV –Allocate the washrooms in the ground floor to female teacher allocate the wash rooms in the 1st floor to male teachers respectively. Exclusive washroom for outsourced staff &

visitors to be provided near the parking area. Provide fencing to the irrigation canal passing through the campus.

- i. SGCSRC - Increase the frequency of daily cleaning of the washrooms of SGCSRC . The capacity and the functioning of the washroom shall be reviewed by maintenance department and plan for the renovation work in the coming AOP.
- j. GMRIT - Increase the frequency of daily cleaning of the washrooms of GMRIT at Block V. Further, Block V ground floor toilets to be increased by acquiring the store room area. The project to be initiated immediately.
- k. GMRIT boys and girls hostels are to be visited by the Audit committee to understand the safety and security related issue and assess the requirement of additional man power.
- l. One additional Security person each to be provided for both schools immediately if AOP is available.
- m. One Additional staff for maintenance (Plumbing/Electrical/General) to be taken to serve the both the schools on sharing.
- n. 5 hostel Supervisors to be recruited for GMRIT boys hostel for night shift.


27/01/2022